

# UPLANDS JUNIOR SCHOOL



**Uplands Junior School**

Essential Information  
for Parents

**2019/2020**

## UPLANDS JUNIOR SCHOOL

### THE STAFF

In addition to the Headteacher, Deputy Headteacher and full time teaching staff, specialist teachers may visit school to assist children who need additional support for learning whilst others provide instrumental music tuition. There is a full range of non-teaching staff to assist in the classroom, to undertake clerical duties and to prepare, serve and supervise school lunches. There is also a caretaker and cleaning staff who maintain a high standard of cleanliness throughout the school.

#### Staffing Arrangements for September 2019

Headteacher	Mrs S Webster-Smith
Deputy Headteacher and Intervention Teacher	Mrs A Walker
Year 3 Teacher	Mrs R Gaunt and Mrs R Dattani (36D) (Mon/Tues) (Wed/Thurs/Fri)
Year 3 Teacher	Mrs S Ward (35W)
Year 3 Teacher / SENCO	Miss N Handscomb (3NJH)
Assistant Headteacher and Year 4 Teacher	Mrs A Shakesheave (4AS)
Year 4 Teacher	Mrs O Devi (4OD)
Year 4 Teacher	Miss K Williams (4KW)
Year 5 Teacher	Mrs N Hudson (5NH)
Year 5 Teacher	Miss K Davis (5KD)
Year 5 Teacher	Mrs S Beasley and Mrs S Wilson (5BW) (Mon/Tue/Wed) (Thurs/Fri)
Year 6 Teacher	Miss L Richards (6LR)
Assistant Headteacher and Year 6 Teacher	Mrs N Roberts (6NR)
Year 6 Teacher	Ms F Gilbert (6FG)
Intervention Teacher Whole School	Miss S Potter
French Teacher Whole School	Mrs J Marshall
RE Teacher Whole School	Mrs S Lane
Sports/Games Whole School	SOCCER 2000 led by Mr M Moore
Pianist	Mr A Kidson
Office Manager	Mrs H Bull
Admin	Mrs A Miles
Admin	Mrs H Mallin
Teacher and Learning Support Assistants	Mrs R Groves Mr R Graham Mrs M Kang Mrs S Lees Mrs P Rai Mrs T Rowley Miss L Timmins Mrs V Wakelam Mrs M Wellsted Mrs S Southall Mrs J Smith Mrs N Khatan
Lunchtime Supervisors	Mrs Diamond Mr Graham Mrs Kang Mrs Mobley Mrs Rai Mrs Sandhu Mrs Wakelam Miss Timmins
Toast Club	Mrs Rai Mrs Wellsted Mrs Diamond
Afterschool Club	Mrs M Wellsted (Supervisor) Mr R Graham Mrs Diamond Mrs T Rowley
Caretaker	Mr J Grychtol
School Kitchen	Miss J Davies (Cook) Mrs V Widdal Mrs J Skinner Mrs A Sharma

## THE GOVERNORS

The overall conduct of the School is under the direction of the Governing Body. The Headteacher, in consultation with the Governors, is responsible for the internal organisation, management and discipline of the School. The Governors meet at least twice a term and are chosen because of their keen interest in the School and the education of its children. The expiry date of their term of office is shown by the side of each name on this page.

At present the Governing Body comprises:-

- a) 1 Governor appointed by the Local Education Authority
- b) The Headteacher
- c) 2 elected teacher governors
- d) 1 elected staff governor
- e) 2 Parent Governors (vacancy for 2 Parent Governors)
- f) 3 Co-opted Governors (vacancy for 3 Co-opted Governors)

	Mrs S Webster-Smith	Headteacher
Sept 2021	Mrs D Anslow (Chair)	Co-opted
Sept 2021	Mrs J Forrest (Vice-Chair)	Parent
Sept 2021	Mr D Hughes	LEA
Nov 2022	Mrs P Kataria	Parent
Nov 2021	Mrs S Khanna	Parent
Nov 2021	Mr J Maybury	Parent
Feb 2021	Mrs H Bull	Staff
Sept 2022	Mrs A Walker	Associate (Non-voting)
Jan 2020	Miss K Davis	Associate (Non-voting)
Jan 2020	Miss L Richards	Co-opted Staff (teaching)
Sept 2022	Mrs A Shakesheave	Associate (Non-voting)
April 2020	Mr R Kumar	Co-opted
Mar 2020	Mrs R Pick	Co-opted
Nov 2022	Mr M Hallows	Co-opted
	Vacancy	Community

## Our Vision

At Uplands Junior School, our vision is to create a safe, positive and stimulating environment in which all members of the school community learn and grow in confidence, knowledge and skills.

Working together, we want to nurture personal talents, discover new ones and encourage everyone to be the best they can be.

We want to build a culture of respect for each other, for our environment and for ourselves.

We want our children to leave with a sense of personal achievement and pride in their school and community, equipped with the emotional, social and practical skills for their next challenge.

## Our Values

Our values are reflected in our whole school motto:

### "Respect For All"

'Respect for All' underpins everything we do at Uplands Junior School. We hold The Rights Respecting School Award (RRSA). This helps pupils to grow into confident, caring and responsible young citizens both in school and within the wider community. Along with this the British Values of Democracy, The Rule of Law, Individual Liberty, Mutual Respect and Tolerance of those of different faiths and beliefs form our school values and are embedded in our culture.

## Our Aims

Through our culture, curriculum and practices we aim:

- To provide a secure, happy, attractive and inclusive environment where all children and staff are given full opportunity to develop the abilities they possess and reach their full potential
- To help all children become resilient learners, to develop lively, enquiring minds, the ability to question and argue rationally and to apply themselves to tasks and physical skills.
- To increase staff and children's knowledge, skills, experience, understanding and imagination and to provide them the opportunities to challenge themselves, learn from their experiences and grow in confidence
- To provide engaging and quality teaching that recognises personal needs, effort, achievement and progress
- To engage parents in school life and their children's education through active participation and effective communication ensuring a shared understanding and reinforcement of our school values
- To work in partnership with each other, with parents, with other schools and the wider community to develop support networks and enrichment opportunities that enhance learning for staff and children.
- To instil respect for religious and moral values, and tolerance for other races, religions and ways of life and to help pupils to understand the world in which they live
- To put the wellbeing of the children and our staff at the heart of our school
- To assist children to come to terms with their own physical and emotional developments to ensure, wherever possible, that each child will grow into a mature, creative, tolerant, and independent adult well able to play a full and constructive role in a rapidly changing technological world.

### **OPPORTUNITY AND ACCESS**

Within the framework of the curriculum the School will make every effort to ensure that each pupil, regardless of sex, race, religion and special educational needs will have access to educational opportunity and a full curriculum. Wherever possible, pupil's access to the School's resources will be determined by individual need.

## **BREADTH AND BALANCE**



This school's and the Authority's tradition of breadth and balance in the curriculum have been endorsed by the Education Reform Act 1988. The School is aware that such breadth and balance will be achieved not only through the National Curriculum Core and Foundation subjects, Cross Curricular Provision and Religious Education, but also through additional subjects and learning experiences.

## **CONTINUITY AND PROGRESSION**

The School is committed to the principle of continuity of learning and planned progression for all its pupils.

## **RELEVANCE AND ADAPTABILITY**

The School will make every effort to ensure that the relationship between the curriculum and the needs, aspirations and interests of pupils should be flexible enough to meet the demands of a changing society and contribute to its development and prosperity. It is intended that the curriculum will also relate to the level of maturity of the pupils and provide both enjoyment and fulfilment.



## **DIFFERENTIATION**

The School will try to ensure that the curriculum will identify and meet the varying needs and ability levels of all pupils by providing sufficient differentiation in teaching strategies for challenging but realistic goals to be set and for the motivation of each pupil to be established and maintained.

## **PARTNERSHIP WITH PARENTS**

The School will make every effort to help parents to understand the curriculum and its implementation and encourages parental involvement in children's learning and individual progress.

In more specific terms, at the end of the primary school course, it is intended that each child should, wherever possible, be able to:-



- \* Read fluently and accurately, with understanding, feeling and discrimination.
- \* Develop a legible style of handwriting and to use correct spelling, syntax and punctuation.
- \* Communicate clearly and confidently in speech and writing in ways appropriate for various occasions and purposes.
- \* Listen attentively and with understanding.
- \* Learn how to acquire information from various sources and to record information findings in appropriate ways.
- \* Apply computational skills with speed and accuracy.
- \* Understand and utilise mathematical ideas and skills in a variety of situations in the home, classroom and school.
- \* Observe living and inanimate things and to recognise characteristics such as pattern and order.

- \* Master basic scientific skills.
- \* Investigate solutions and interpret evidence, to analyse and to solve problems.
- \* Develop self-awareness and sensitivity to others, acquire a set of moral values and the confidence to make and hold to moral judgements.
- \* Respect religious values and develop a basis knowledge and understanding of Christianity and other major world religions.
- \* Develop habits of self-discipline and acceptable behaviour.
- \* Become aware of the geographical, historical and social aspects of the local environment and the national heritage and to be aware of other times and places.
- \* Acquire sufficient control of self and of instruments to be able to use music, drama and several forms of arts and crafts as means of expression.
- \* Develop agility and physical co-ordination, confidence in and through physical activity and the ability to express feelings through movement.
- \* Encourage positive attitudes towards personal health and the acquiring of healthy habits.

### **ADMISSION PROCEDURES**

Parents whose children are transferring from Key Stage 1 at Westacres will be allocated automatically. Parents applying from outside the Authority and from other Wolverhampton KS1 settings will need to contact Wolverhampton City Council – Children & Young People Services directly 01902 552345.

An evening is arranged in the Summer Term for all prospective Year 3 parents to visit the school and meet the Year 3 staff. Parents are notified by the school when this evening will take place. Children joining the school in September are given the opportunity to spend a day in school towards the end of the summer term.

For admission other than at Year 3 direct contact should be made with the Admissions Department, Wolverhampton City Centre, Civic Centre, Wolverhampton.

### **ADMINISTRATION**

Uplands Junior School is administered by Wolverhampton City Council – Children & Young People's Service. As a Junior School it offers a full time education for children between the ages of 7 and 11 and is non-denominational in character.

The School opened in 1970 and has an admissions limit of 96 in each year group. Selection of secondary schools for children in the Wolverhampton area is dependant on parental choice. On leaving this school, children continue their education at local Community, Church and Independent secondary schools.

### **SECONDARY EDUCATION**

Children from Uplands transfer to a wide range of secondary schools. Parents of Year 6 children are provided with guidelines and information from the Local Authority early in the Autumn Term preceding the September of transfer.

In 2019 Uplands children went to the following schools: (Numbers in brackets indicate number of children) Smestow Sports College (11), Highfields Specialist Science College (23), St. Peter's Collegiate School (18), Wolverhampton Girls' High School (7), Adams Grammar School (2), St Edmunds Catholic School (16), Wolverhampton Grammar School (3), Thomas Telford (2), Aldersley High School (2), Brewood Middle School (1) Oldswinford (1), Bridgnorth Endowed (1), St Dominics (1), King Edwards (1), Kings School (2), Royal School (1), The Khalsa Academy (1).

## EQUAL OPPORTUNITIES

In recognising that society comprises people from a wide variety of cultural backgrounds and ethnic origins, Uplands School actively seeks to promote equality of opportunity for all its pupils regardless of their sex, race, colour or religious beliefs.



The school has a clearly defined equal opportunities policy which has been approved by the School Governors and is available on our website.

## CHILD PROTECTION

Designated Safeguarding Lead - Mrs S Webster-Smith

Designated Child Protection Lead - Mrs A Walker/Mrs Shakesheave/Mrs Roberts

Because of day to day contact with children, schools are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop. Parents should be aware, therefore that where there are concerns about a child, the school is required, as part of the local Safeguarding Procedures, to report their concern to the Social Services Department immediately.

## CHILD SAFETY

Although it is the responsibility of parents to ensure the safe arrival of their child/children at school we have set up a system to help ensure child safety.

If your child is going to be absent we ask that you notify school preferably before 9.30 am with the reason for absence on each day of their absence. We would also ask that you notify school if your child/children will be coming into school late and the reason for this.



The majority of our parents do phone school or send in letters for appointments but on the rare occasions when we receive no phone call or written message we take the following action. After the closure of registers at 9.20 am we will send a text to your mobile phone, using information from our school records, requesting you to confirm the reason for absence.

We thank you for your help in this matter in trying to ensure the safety of all our children.

## ORGANISATION OF CLASSES

The School is organised horizontally by age and each year group has three classes as follows:-

Year 3 - 3 classes ) - Lower School

Year 5 - 3 classes ) - Upper School

Year 4 - 3 classes )

Year 6 - 3 classes )



In all years children are placed in class groupings of 32 and taught all subjects by their class teacher.

In Year 6 we do run a "setting" system for Maths. At present children are re-grouped in Year 4 going into Year 5

One morning per week when the class teachers have their dedicated Planning, Preparation and Assessment (PPA) time the pupils are taught in a carousel arrangement by 3 specialist teachers- MFL (French), RE and Sports (Soccer 2000)

Working as a team there are also times when subject expertise is shared by a teacher amongst the three classes in the year group. Children can get great benefit from the accessibility to the variety of talents, subject expertise and interests which a team of teachers has to offer.



## THE SCHOOL DAY

Before School	-	Toast Club	8.00 am – 8.40am (there is a charge for this)
The morning session	-	Lower School	8.50 am – 12.00pm
		Upper School	8.50 am – 12.30 pm
The afternoon session	-	Lower School	1.00 pm – 3.15 pm
		Upper School	1.30 pm – 3.15 pm

There is a fifteen minute break in the morning from 10.45am to 11.00am for Lower School and 11.15am to 11.30am for Upper School. There is no afternoon break. The remainder is teaching time on a normal school day (excluding registration, collection of dinner monies and collective worship).



N.B. Parents are asked to note that the times shown above are hours of work and that lessons finish at the times indicated. Depending on the activity being undertaken and the age of the child, children may not be ready to leave the premises for a few minutes after the times shown above. The bell signifies the end of the lesson and not the time the children are expected to be ready to leave the premises; however, staff will endeavour to ensure that children are ready to leave school as quickly as possible.

Please encourage prompt arrival for morning school. Persistent lateness is referred to the school's Education Welfare Officer. Schools now **have** to publish attendance statistics. Lateness is an unauthorised absence.

Supervision commences at **8.40 am** and ends at **3.25 pm** (except for after-school activities) At the end of the school day there will be members of staff on duty at the front gate, the back gate and on site to supervise the children and to ensure a safe and prompt dismissal.

Supervision is not available before 8.40 am and children are discouraged from arriving earlier than this. No child should use the playground trim trail when there is no supervision. In order that a prompt start can be made, parents are requested to ensure that children are present five minutes before the start of the morning session.

Parents are responsible for their children outside these times, for making satisfactory arrangements to meet children following after-school activities and, in particular, for ensuring that, where necessary, children who have to cross busy roads such as Finchfield Road West outside the normal hours of official Crossing Patrol provision (e.g. following after-school activities or visiting a clinic perhaps) are safely escorted.

We are aware that some parents allow their children to walk home unaccompanied. After consultation with the LA Safeguarding Team it is our recommendation to parents that all children in Year 3 and 4 should not leave school unaccompanied. If you do allow your child to walk home or part way home unaccompanied (whether your child be in Year 3, 4, 5 or 6) **you will need to complete an additional permission form.** If we do not receive written permission that your child can walk home unaccompanied, they will not be released from school.

**PLEASE NOTE THERE IS NO PUBLIC RIGHT OF WAY THROUGH THE SCHOOL GROUNDS.  
THIS INCLUDES KS3 CHILDREN AND PARENTS**

## SCHOOL MEALS



The school has its own kitchen where high quality meals are prepared fresh each day by Chartwells.

School meals will cost £2.10 per day and we are now using Sims pay Cashless system.

- Weekly at a cost of £10.50 - Using SIMS pay cashless system.
- In advance/monthly/half term/full term - Using SIMS pay cashless system.

**CASH OR CHEQUES CAN NOT BE ACCEPTED IN SCHOOL FOR PAYMENT OF SCHOOL MEALS.**

### Free School Meals/ Flexible Charging

Your child is no longer automatically eligible for free school meals. If you think you are still entitled to claim free school meals or flexible charging (see separate letter on flexible charging) please ask the office, apply online online at [www.wolverhampton.gov.uk/freeschoolmeals](http://www.wolverhampton.gov.uk/freeschoolmeals) or contact Pupil and Student Services at Wolverhampton City Council on 01902 554283.

### Sandwiches

All sandwich boxes must be secure and clearly labelled with your child's name. No cans or glass bottles are allowed for obvious safety reasons. Please see the additional information regarding suggested health lunch boxes.

Water jugs are provided on each table.



### LUNCHTIME

Lunchtime occurs from 12.00 pm to 1.00 pm for Lower School and 12.30 pm to 1.30 pm for Upper School.

The Headteacher has overall charge and responsibility for the safety and welfare of your child during the lunch break, for discipline and for the organisation and conduct of the meal. The situation is under constant review because the lunch break, especially in bad weather, is probably the most taxing part of the school day. It is in your interest, therefore, to ensure the good behaviour of your child. All lunchtime staff must be treated with courtesy and respect and any requests they make must be obeyed to ensure the smooth running of the lunch hour and the safety of all the children. In extreme circumstances the school reserves the right to exclude a child from the premises at lunch time if behaviour gives cause for concern.

### PROVISION OF MILK



Every child can have a carton of milk each day provided it is paid for. This is done on a termly basis and will cost **£12.00** for the term; a letter will be sent out at the beginning of Autumn term. **Milk can only be purchased** using SIMS Pay cashless system found in the fees and subs section. The milk is drunk outside at playtime on the playground.

Before placing your order please ensure that your child will drink the milk each day. There is no charge for pupils in receipt of free school meals.

### WATER BOTTLES



Children are encouraged to bring their own water bottles for use during the school day. These should be clearly labelled with your child's name.

## ROAD SAFETY



Our main concern is for the safety of all children. For this reason parents are not allowed to bring their vehicles onto the school car park at any time.

There is a crossing patrol on duty both before and after the school day on Finchfield Road West. The crossing patrol is not on duty during the lunch hour.

The road outside the school gates and the back gate is very busy at all times of the day and parking is a continuing problem. The police request that parents are reminded of the new restrictions at present in force outside school and comply with them. Safe parking is available on the car park of the nearby Chestnut pub - just a couple of minutes walk away.



We ask all parents to make use of this facility but to ensure that all entrances and exits are left clear for the convenience of others.

### SCHOOL POLICY ON ROAD SAFETY

Statistical evidence has consistently and clearly shown the vulnerability of the young and inexperienced road user. Road Safety education is a learning process that involves developing a range of skills and knowledge that will enable children to become aware of and competent in, the traffic environment.

The School will actively support the development of positive attitudes towards road usage through talks to the children from Road Safety Officers and the provision of relevant publicity materials and information to both children and parents.



Please note: The School has a bike shed on the playground. Pupils bring their bicycles/scooters into school at their own risk and school cannot accept responsibility for any damages.

## EMERGENCIES

It is important that the school should have an emergency contact telephone number or address. Normally we have on file the home number and works numbers of both parents where applicable and up to 3 contacts in an emergency. **Parents should inform school if these numbers change.** Please ring or send a note into school so that our records can be kept up to date.

We often send notice of events via our text messaging service. Again it is vital that the first contact updates school of any mobile phone number changes promptly.



## ACCIDENTS AND ILLNESS

Should your child be taken ill at school or have an accident, you will be contacted as soon as possible. Various medical and hygiene checks are made throughout a child's school life - including dental checks. You are informed by the agency concerned if you need to refer your child for further treatment or consultation.

Children must be fully fit if they are to benefit from the education provided for them at school. I request therefore your co-operation in keeping children at home should there be doubts on this score. It is important that you let us know promptly of any reasons that your child may not be in school. We will contact you by text after checking the morning registers if we have not already heard from you.

## HYGIENE

Whilst the staff make every effort to insist on high standards of hygiene, almost every school has problems from time to time, particularly with cases of 'head infestation'. Unfortunately, our school is no exception as even the cleanest children can suffer. Parents are requested to ensure that children with long hair have it tied back in some way or another; secondly, **all parents are urged to check their children's hair at regular intervals.** Parents should be aware that the School Nurse no longer visits school to deal with head inspections except in exceptional circumstances. **It is the parents' responsibility to check for head infestations and to deal with the matter.** Should parents have any doubts about this particular problem, they should contact the Headteacher at the earliest possible moment.

## MEDICINES IN SCHOOL

Following guidelines from the Local Authority, the school will not give any children medicine, or allow self-administration of medication other than an inhaler, unless a "Request for Administration of Medication Form" has been completed. **A copy of this form can be obtained from the school office or is on school website.**



The school is not obliged to undertake this service and we would ask that parents observe the following:

### Medicines Prescriptions by a Doctor

Must be:

- prescribed 4 times a day
- labelled with the instructions and child's name
- in the original container
- brought in by a parent and not a child
- consent form completed

**Parents will be required to come to school to administer medicine/s not prescribed by a doctor themselves to their child.**

## **PROGRESS REPORTS AND PARENT/TEACHER INTERVIEWS**

Reports are sent to parents in July each year. The report covers all aspects of the curriculum and sets targets for the child to meet in the next academic year. There are sections for the child to complete and also one for parents in which to write positive comments. A copy of the report is then given to parents to keep. We also attach a printout of your child's attendance record for the academic year.

Although written reports are only issued once each year, there are three occasions when teachers will be able to report verbally about each individual child and give parents an opportunity to respond. The formal parent/teacher interviews usually take place in October and February and in July we hold an open day when you can sit with your child in class to look through their work together. Staff are available to talk to as well.



Throughout the year if you need to discuss any issues with your child's class teacher then we ask that you contact the school office to make an appointment. Teaching staff are not available after 8.30 am but are happy to arrange a mutually convenient time to meet, or to discuss matters over the telephone. Parents are also encouraged to visit school whenever necessary to discuss relevant matters with the Headteacher but it is advisable to ring in advance to make an appointment. In cases of emergency, every effort will be made to see parents as soon as possible.

All questions relating to school policy, rules and all complaints of any nature must be discussed with the Head or Deputy Head rather than with a class teacher. Concerns about class work, friendships etc are directed to the class teacher in the first instance.

Parents are inevitably and rightly concerned with the standards achieved by their children in school but it must be recognised at the outset that there is no one standard which is appropriate to all children of a given age. Individual children vary in their capacities and abilities and some children perform moderately in one area of the curriculum and yet show good ability in another. Due to these factors every effort will be made to ensure that each child is treated as an individual.

## **PARENTS IN SCHOOL**

Parents are encouraged and welcomed to work on a voluntary basis within classes or with small groups of children.

Current legislation requires school to complete DBS checks on parents who may be assisting in school on a regular basis. If required the appropriate documentation will be issued by school administrative staff and checked by the Headteacher.

The voluntary assistance of parents often provide children with purposeful activities which could not otherwise take place. It also gives the parent concerned the opportunity to experience at first hand the working life of the school and to take a share in some of the learning processes. Parents who feel that they could contribute to the life of the school in any way whatsoever are urged to contact the Head or Deputy as soon as possible - don't be afraid!

## **COMMUNICATION WITH PARENTS**

Parents are kept as fully informed as possible concerning the life of the school. The school has a website full of useful information and copies of all newsletters are available here on our website. [www.uplandsjuniorschool.org.uk](http://www.uplandsjuniorschool.org.uk). School also has a Facebook page which is well used to promote school activities.



Regular Newsletters and other letters are uploaded onto the school website. Paper copies of the Newsletter are sent home each month. We ask you to check the school website on a regular basis.

Text messages are sent out to the first contact only with any important information, so please make sure you forward these messages if needed. Your child's Homework Diary and our website also contains a list of the holidays for the academic year.

## **PASTORAL CARE**

The Headteacher of the School and the appropriate class teachers are responsible for the well being of the children in school. Parents who have any concern about their child's welfare are asked to contact the class teacher as quickly as possible.

## **SCHOOL DISCIPLINE**

At school, each child is a member of a sizeable community of people both working and playing in a restricted area. In these circumstances rules are inevitable and must be obeyed. Within school we have very few formal rules but these are constantly brought to the children's attention often through an illustrative story in assembly. What rules we do have are based upon common sense, communal well being and the mutual respect which we expect all members of our school community to show towards each other. Sanctions suited to the child and the nature of the incident, are applied where necessary. These may include break time detention. We have found for the majority of children at this school the simplest sanction is usually sufficient. Unfortunately for a minority this is not the case. If the child does not respond and modify his/her behaviour then the parents are requested to visit the Head and staff to discuss the situation. It is at this stage that parental support becomes crucial to avoid exclusion in extreme cases.

It is the schools view that only through a partnership between school and home can children develop the self discipline which is crucial to their development.

## **MUSIC**

In addition to the usual school provision, some children may have limited instrumental teaching. Instruments offered include strings, woodwind and brass. Instruments are provided on loan. Please refer to the previous section (Charging for School Activities) for further information. For children who make good progress in learning to play, opportunities are provided by the Authority for them to play with the Junior School Orchestra or other ensemble on Saturday mornings. Children are also invited to join our own school orchestra. Other instrumental teaching (e.g. recorder) is largely dependent upon the availability of staff with the appropriate ability. Information regarding music tuition will be circulated as opportunities become available.





## SCHOOL UNIFORM

We request and appreciate the co-operation of parents in sending children to school in uniform. School uniform is as follows:-



- For boys:-** Grey trousers, green pullover or sweatshirt, white or grey shirt, the school tie and grey socks.
- For girls:-** An A-line medium grey tunic or grey skirt, white blouse, green cardigan or sweatshirt, school tie. Girls can also wear grey or black trousers, especially during the winter months.

School uniform can be purchased from any high street stores but uniform with the school badge along with the school tie can be purchased from **Lads & Lasses, Warstones Road, Penn. Wolverhampton WV4 4LP** Telephone:01902 334650 Suitable formal footwear is most appropriate. Trainers should not be worn.

**The following clothing will be needed for Physical Education:-** Plimsolls, navy shorts, coloured T-shirt. Each child is allocated a house team soon after admission. The appropriate colour of T-shirt (red, blue, yellow or green) can then be acquired. The supplier above stocks them. A bag with a draw-string is required for storing these. Children will be required to do P.E. with bare feet. NEW Uplands Hoodie and Jogging bottoms (useful for PE in the winter months) will be available from **Lads and Lasses, Warstones Road Penn Wolverhampton.**

In order to protect their clothes during craft lessons it is **advisable that each child has an apron or old shirt to wear over their uniform.** These can be kept in their P.E. bags.

**Marking of Clothing** - all clothing should be marked with the name of the owner preferably using sewn in name tags. Shoes and wellington boots should also be marked with the name of the owner.

**The school cannot accept responsibility for lost items. For safety, jewellery and ear-rings should not be worn.**

## HEALTH AND SAFETY

As a Health and Safety measure, watches, earrings or any piece of jewellery or clothing, which might be a safety hazard to the wearer or to others, must be removed for Physical Education. Parents must, therefore, give their children appropriate guidance on the removal and replacement of ear studs for P.E. lessons. If a pupil cannot remove their studs then they must be covered with a piece of plaster which we ask parents to provide. Long hair must be tied back. It is best for a child to have their ears pierced during the long summer vacation when there is adequate time for the hole to heal properly.



## MONEY / VALUABLES

Children should not bring to school anything of value which may be damaged or lost as school cannot accept responsibility for this

## EXTRA-CURRICULAR ACTIVITIES/SPORTS



In addition to the main curriculum every effort is made to broaden the education of the children by providing opportunities to take part in various 'out of school activities'.

The School also endeavours to widen the experience of the children by taking part in organised team games in the Wolverhampton area including football, netball, tag rugby and rounders. Sport plays an important part in the life of the school. Several competitions are entered each year.

### **This year 2018-2019 we have taken part in the following competitions:**

Gymnastics	City Finals (1 <sup>st</sup> City Champions) Black Country Games British Schools Regional Competition (2 <sup>nd</sup> in West Midlands)
Netball	High 5's Netball League Mixed Netball League
Football	City League (1 <sup>st</sup> in our Area Group) Blakemore Cup, 5 a-side (reached the finals)
Tag Rugby	Mixed (boys and girls) City League (3 <sup>rd</sup> in the City) Black Country Games
Cross Country	Mixed Relays Area Race Individual city race (1 <sup>st</sup> place Girls winner)
Athletics	Year 3, 4 and 5 Local Sports festival at Smestow Secondary School Year 5/6 Sports Hall Athletics Competition
Tri-Golf	Year 3/4 City Tournament (5 <sup>th</sup> in the area)
Rounders'	Boys Competition Mixed Competition Girls Competition
Swimming	Boys and Girls Competition (1 <sup>st</sup> and 3 <sup>rd</sup> in the city) Black Country Games Boys and Girls Competition (1 <sup>st</sup> and 4 <sup>th</sup> in the region)
Cricket	Boys competition making it through to the City finals

In all our sporting activities the emphasis is placed on the enjoyment of the game whether we win or lose and the improvement of individual sporting skill through encouragement from coaching staff and peers alike. We are fortunate in that we have our own playing field and large tarmac playground. We are a partner of Smestow Sports College partnership and have welcomed the opportunity to participate in a wide range of activities with other primary schools in the partnership and will continue to build on these links.

Soccer coaching for all boys and girls is also provided by an outside agency after school on Tuesdays, Thursdays and Fridays. Soccer Coaching 2000 have trained coaches at a charge to parents of £30.00 per term (this is subsidised by school). Places can be booked through the SIMS PAY cashless system in the clubs section. (link can be found on the school website).



Some sessions do get cancelled when we have school football matches but because the school already subsidises the charges we are unable to offer any refunds for these. A letter will be sent out in the Autumn term with details of when Year 3 football club commences and thereafter half termly.

We currently use trained coaches from Premier Sports to deliver some of our after school sport clubs.

Premier Sports use an online booking system to book book  $\frac{1}{2}$  termly and pay online (link found on our school website). Their website clearly states the age range for clubs available, prices and dates for each session.

These spaces are limited and are based on a first come first served basis.

Other extra-curricular activity Clubs during 2018-2019 have included Football, Girls Football, Netball, Cool Kids, Tri-Golf, Cricket, Tag Rugby, Cross Country, Badminton, Rounders, Basketball, Yoga, Relax Kids, Gymnastics, Science, Orchestra, Art and Gardening. Staff give of their time voluntarily. Your child will be told what is available, or you will receive a letter from the appropriate teacher. The children must commit themselves to an activity for a minimum of half a term and if they are unable to attend for any genuine reason staff must be informed in advance.





## **HOMEWORK**

We have adopted a creative approach to homework encompassing all areas of the curriculum. Children will be given a timetable to follow regarding creative homework that is completed in their purple book; this will include whole school projects and national projects. We ask that you spend time with your child whilst completing these tasks and you are quite welcome to write positive encouragement in their books and become part of their learning process.



Children will also learn spellings and practise mental maths on a week to week basis linking with their daily maths lesson. School has also purchased an online subscription to Mathletics (maths based exercises), Times Table Rockstars and Spelling Shed where the children can go on and complete tasks as much as you see fit.

Each child has a combined homework diary/reading record. There are pages for you to write messages to your child's teacher as necessary. As we believe homework includes all activities taking place outside of school we would also encourage you to record any achievements so we can build a record of your child's achievements and praise them accordingly.



## **PERSONAL, SOCIAL, HEALTH EDUCATION**

Wolverhampton Local Authority guidance forms the basis for our Sex Education Policy. Our policy has been revised with help from the LA Adviser. The Governors support and approve this element of the school's Personal, Social, Health Education syllabus which has been a feature of our curriculum for many years. The Governors wish to emphasise the important supportive role played by parents in this area. Parents can withdraw children from lessons on request. If you are contemplating such a move, please discuss it with the appropriate teacher. Parents are always informed about work in this area prior to its commencement

Healthy Eating is an important part of health education and children are encouraged to bring a piece of fruit to eat at break time. Pupils are also provided with a water bottle in September so that water is available to them for drinking at all times.



## **RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP**

Religious Education is delivered through the locally agreed syllabus. An act of collective worship is held every day in school either as a whole school or in Year groups. Whilst the school has no affiliation to a particular religion or church our assemblies usually deal with issues relating to children's every day lives.

Parents can withdraw their children from all or part of the religious education and collective worship provided if they so wish.

The Education Reform Act 1988 states clearly that there is no statutory requirement to charge for any form of education or related activity which takes place within or mainly within school hours. However, it does confirm the right of schools to invite contributions for the benefit of the school, or in support of any activity organised by the school, whether during or outside school hours.



The Governors are required by the Education Reform Act to set out and keep under review their policy regarding charging for school activities. The policy relates as follows:-

- (a) For residential visits the school will make such charges as relate to the cost of board and lodging but may waive such charges in the case of parents who may be in receipt of income support or family credit. Funding from other sources then has to be found.
- (b) In respect of such visits as may be regarded as 'optional extras' as defined in the Act, the school will make charges necessary to cover the individual cost of providing the optional extra activity. Participation will be on the basis of parental choice and a willingness to meet the charges. Optional extras are activities which take place mainly out of school hours.
- (c) The costs of individual or group musical instrument tuition now have to be met from the school's budget. The Governors' Finance Sub-Committee, therefore, has to consider what can be afforded for this in the light of other spending priorities. It is now necessary to ask parents to contribute.

The School has always regarded it as valuable in realising its aims, to take children on visits to places connected with their studies. These may include visits to theatres, museums, concerts, etc. but they are only undertaken if they seem to us to offer opportunities not otherwise available, of providing first-hand experience, or information, or of establishing desirable attitudes.

In accordance with the provisions of the Education Reform Act 1988 as explained above, it will be necessary to ask parents to make a contribution. It should also be recognised, of course, that unless such contributions are not forthcoming it may be impossible for visits to take place, but we feel sure that, as in the past, parental support will be readily given.

It must be noted that the organisation of school visits of any kind is voluntary on the part of teachers and depends also on adequate staffing levels for those pupils remaining in school as well as a satisfactory pupil/teacher ratio on the visits.

## **SECURITY ARRANGEMENTS**

All visitors are asked to enter school through the school's main entrance. There is a security gate which is opened from within the school office. Once inside visitors are asked to ring the bell for attention and may be asked for photo ID. Parents **MUST NOT** enter the school via any other doors.

Visitors entering school are asked to use our electronic entry system to enter the building. The printed label must be worn at all times. The system must also be used for children arriving late to school and those leaving for an appointment.

Parents not needing to proceed further than the entrance lobby do not need a badge (e.g. collecting child for clinic). **No-one is to proceed beyond the entrance lobby without either a badge or a staff escort.**

All other external doors are kept locked at all times. Some external doors have digital controlled access from outside for certain people/staff only. All external doors can be opened from the inside for emergency evacuation.

The gates at the rear entrance/exit are opened and locked as follows:-

Opened -	8.40 am	Locked	-	9.00 am
Opened -	3.10 pm	Locked	-	3.45 pm

**PLEASE NOT THERE IS NO PUBLIC RIGHT OF WAY THTHROUGH THE SCHOOL GROUNDS.  
THIS INCLUDES KS3 CHILDREN AND PARENTS**

**PARENTS WILL NEED TO ENSURE THAT CHILDREN ARE DROPPED OFF NEITHER TOO EARLY  
NOR TOO LATE IN A MORNING.**

## **COMPLAINTS PROCEDURES**

Section 23 of the Education Reform Act requires all Local Education Authorities to devise and operate formal procedures under which they will deal with complaints regarding the curriculum and religious worship. Information regarding Wolverhampton's procedures is available both in school and at the Civic Centre. It is hoped that any queries Uplands parents may have concerning the curriculum or religious worship can be dealt with in an informal way with the Head Teacher or staff without resorting to further official procedures. A copy of our complaints policy is also available on the school website.

*I hope that this edition of our School Prospectus and Curriculum Information will prove useful to you and that it will provide answers to many of the questions you have concerning Uplands Junior School.*

*It will be re-written and re-issued from time to time and if there are additional details you feel should be included, your suggestions will be welcomed.*

Thank you

Mrs S Webster-Smith  
**Headteach**

































